

## SAC Meeting Minutes

### Willis Elementary School

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December 5, 2024 Meeting called to order by David Kincaid at 6:03 pm.

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#### In Attendance

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Ashley McIntyre, Denise Herrera, David Kincaid, Cindy Pham, Samantha Beebe, Jackie Elmore.

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#### Approval of Minutes

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The meeting minutes from October 2024 meeting were reviewed. Motion to approve minutes without changes. David Kincaid motioned, Ashley McIntyre seconded. Minutes approved as is.

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#### Principal's Report

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1. Safety & Security
    - a. No new updates
  2. PTO Update
    - a. Fall Field Day Success
  3. Grade A School Recognition Money
    - a. Staff agreed to distribute money evenly –
      - i. Samantah Beebe motioned to approve; Jackie Elmore seconded & passed unanimously.
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#### New Business-Agenda Items

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##### Topics for Future Meetings:

- 1) January Instructional Visit (Mr. Jensen) – Excellence in Academics Walk
- 2) Next meeting January 23<sup>rd</sup>.
- 3) Library book lists from Mr. Violete prior to SAC board meeting approval.

Meeting motioned adjourned by David Kincaid at 6:11 pm.