



CITIZENS' FINANCIAL ADVISORY COMMITTEE

For the School District of Manatee County

Committee Notes / Minutes

Meeting Date	March 25, 2021
Meeting Time	2:00 p.m.
Meeting Location	School Support Center Room 203 215 Manatee Ave W, Bradenton, FL 34205
Committee Chairman	Brady Chapman
Committee Note Taker	Amanda Means
Attendance	<p>Committee Members:</p> <ul style="list-style-type: none"> Pat Barber Brady Chapman John Horne Cindy Spray Susan Harrigan Charles Tokarz Deanna Howell <p>Board Members:</p> <ul style="list-style-type: none"> Mary Foreman Charlie Kennedy <p>Staff:</p> <ul style="list-style-type: none"> Tim Bargeron, Associate Superintendent of Finance Amanda Means, Agency Clerk
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> • Chair Chapman called the meeting to order at 2:01 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> • Chair Chapman announced the meeting was being audio recorded.
Public Comment	Notes: There were no requests for public comment.
Old Business	<p>Data Analytics</p> <p>Notes: Mr. Horne updated the Committee regarding the one-on-one meeting held February 24, 2021, with Mr. Stanell, himself, and Mr. Bargeron. He spoke regarding documents provided by Mr. Bargeron.</p> <p>Mr. Bargeron spoke regarding the tracking of expenditures and data that was generated by the system. He discussed options for gathering data to provide the Committee and explained figures from the documents. They discussed the Committee's report to the Board.</p> <p>Mr. Bargeron stated that he could provide the schedules for 2019-2020. Chair Chapman requested to have data for 2020 through February 2021 in advance of the April 7 Committee Meeting. Mr. Bargeron agreed to provide the information.</p> <p>Mr. Horne offered to send the 2019 and 2020 presentations in Word format to the Agency Clerk to send to the Committee.</p> <p>Income and Deployment</p> <p>Notes: Chair Chapman stated that Mr. Ballard was not in attendance. Ms. Barber provided clarification regarding information tracked for data and analytics versus income and deployment. The Committee discussed the difficulty in getting data due to the changes in education from COVID-19. Ms. Barber noted that they would not be able to compare the same tests this year as in past years.</p>

<p>New Business</p>	<p>Motion to consider whether or not the amount of the collected millage is within our purview to recommend Garin Hoover to make the motion</p> <p>Notes: Chair Chapman stated that Mr. Hoover was not in attendance and tabled the item.</p> <p>Chair Chapman spoke regarding the Committee's Charter and the frequency of meetings. He asked the Committee for input regarding potential revisions, noting a recommendation to revise the Charter to include language allowing for subcommittees. The Committee held discussion. The Committee was in agreement to revise the Charter to include subcommittees.</p> <p>Ms. Barber spoke regarding the procedure to revise the Charter and requested to add a procedural section to the Charter stating that the Committee can use subcommittees to expedite their work.</p> <p>Ms. Barber suggested tabling the discussion and sending the most recent copy of the Charter to the Committee members. Chair Chapman requested Ms. Barber communicate with the Agency Clerk to retrieve the most recent version of the Charter that went to the Board.</p> <p>Chair Chapman spoke regarding the number of members on the Committee, noting that they need more people. The Committee discussed membership numbers and subcommittees.</p> <p>Mrs. Foreman noted that in June, some of the Committee Members' terms were expiring and suggested that the Committee seek new members. She discussed qualifications for members and requested to ask the Communications Department to notice the need for volunteers to join the Committee.</p> <p>The Committee held discussion regarding a date for an extra meeting and determined to hold a meeting on Tuesday, April 6, 2021 at 3:00 PM.</p> <p>The Committee held discussion and reached consensus to place Ms. Sandra Holley on the Data and Analytics Subcommittee.</p>
<p>Administrative Matters</p>	<p>Date of Next Committee Meeting – April 7, 2021</p> <p>Notes: Chair Chapman requested for all meetings going forward to be in person. He requested Mr. Barger on give an overview of the AFSCME bargaining at the April 7, 2021 Meeting.</p> <p>Agenda Items for Next Committee Meeting</p> <p>Notes: There was no discussion.</p>
<p>Comments from Committee Members, Board Members, and Staff</p>	<p>Notes: Chair Chapman stated he would like to have the Committee's presentation to be ready to present to the Board by the end of April.</p>
<p>Adjournment</p>	<p>Notes: Chair Chapman adjourned the meeting at 3:10 PM.</p>

Dates to Remember	a) Board Workshops March 26, 2021 9:00 AM b) Board Meetings April 13, 2021 5:45 PM
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Chairman, Committee

Note Taker, Committee