



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

For the School District of Manatee County

Committee Notes / Minutes

Meeting Date	June 1, 2022
Meeting Time	2:00 PM
Meeting Location	Walter E. Miller School Support Center
Committee Chairman	David Ballard
Note Taker	Christian Moreno Hernandez
Attendance	<p>Committee Members: W. Russell Andersen David Ballard, Chair Pat Barber Tom Ehren Donna Fredricksen Cynthia Howard Deanna Howell Cindy Spray, Vice-Chair</p> <p>Board Members: Mary Foreman</p> <p>Staff: Tim Bargeron, Deputy Superintendent of Business Services Ryan Juengling, Fiscal Specialist Cathy Miley, Director of Finance Christian Moreno Hernandez, Executive Secretary</p>
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> Chair Ballard called the meeting to order at 2:02 PM. <p>Audio Recording</p> <ul style="list-style-type: none"> Chair Ballard announced that the meeting was being recorded.
Review and Accept Minutes from May 18, 2022	<p>Motion: Motion to approve the May 18, 2022 Minutes was made by Ms. Fredricksen and seconded by Ms. Howard.</p> <p>The motion was approved 7-0. Ms. Howell was not present for the vote.</p>
Public Comment	<p>Notes: There were no requests for public comment.</p> <p>Vice-Chair Spray requested a brief moment of silence for the children in Uvalde, Texas. The Committee held a moment of silence.</p> <p>Chair Ballard thanked Vice-Chair Spray.</p>
Old Business	<p>a. Date of Presentation – June 16, 2022 Workshop</p> <p>Notes: June 16, 2022, was noted as the date for the presentation of the Annual Report to the Board.</p> <p>b. Annual Report Review</p> <p>Notes: Chair Ballard suggested accepting the Annual Report, contingent on the changes that would be made during the June 1, 2022 Meeting.</p> <p>Motion: Motion to accept the Report as submitted, contingent on any changes made during today's meeting was made by Ms. Barber and seconded by Ms. Howard.</p> <p>The motion was approved 7-0. Ms. Howell was not present for the vote.</p> <p>Chair Ballard expressed gratitude towards the staff for their dedication, hard work and time.</p> <p>The Committee held discussion and asked questions regarding the Annual Report.</p>

Ms. Barber suggested amending the fourth paragraph in the Opening Letter from the Chairman to the Board because the sentence, "No preliminary conclusions can be drawn at this time regarding the success of the resolution in accomplishing its goals", is not statistically significant. She suggested adding language regarding the District's improvement since the initiation of the referendum. Mr. Ehren agreed.

The Committee held discussion and asked questions regarding the suggested amendment made by Ms. Barber.

Vice-Chair Spray suggested changing the word "preliminary" to "definitive" in the fourth paragraph. Ms. Barber disagreed.

The Committee held further discussion regarding specific language in the Opening Letter from the Chair.

Vice-Chair Spray spoke regarding Teacher Retention and asked questions regarding the turnover rate and tracking methods. The Committee held discussion.

Chair Ballard noted that Vice-Chair Spray would like to say that the Committee is no longer in the preliminary stage and that the Committee can't draw conclusions that the improvements are exclusively due to the referendum. Ms. Barber clarified that the improvements were due to factors including the referendum. Ms. Barber offered to work on the language for the sentences to allow Chair Ballard to move forward with the report revisions.

Mr. Ehren noted that the same language used in the fourth paragraph of the Chairman's Letter to the Board is also included on page 6 of the Annual Report.

Following the discussion regarding the Letter from the Chairman, Chair Ballard moved to page 2 of the Annual Report.

Ms. Fredricksen noted that the Report states that four Members' terms are expiring on June 30 and all four have expressed their desire not to seek re-appointment. Ms. Fredricksen stated that she is one of the four Members but has not expressed desire one way or the other. Chair Ballard stated that the Committee will keep "As of June 30, 2022, four Members' terms are expiring," and delete the extra language.

Ms. Howard addressed a scrivener's error in the first paragraph on page 3. The Committee agreed to delete the additional word, "the."

Vice-Chair Spray requested the Committee to add a recommendation for the District to develop a method of tracking retention and turnover.

The Committee held discussion and asked questions regarding retention and turnover.

Chair Ballard stated that on page 4, the Committee would add the following sentence: "The Committee also recommends that the School District develop a method to track retention and turnover."

The Committee discussed the data included on page 5 of the Report.

Ms. Howell joined the meeting at 2:45 PM.

Mr. Bargeron noted that the header for the charts on page 5 in the Annual Report was incorrect.

Ms. Barber reviewed the numbers and noted that the information on page 5 is correct. Chair Ballard noted that he will try to make the charts clear and easier to understand.

Following the discussion, the Committee reached a consensus and stated that the title for the charts would be "Explanation of Teacher Pay by Source".

The Committee moved to page 6; Mr. Ehren requested to delete the first sentence in the second paragraph, noting the language regarding preliminary conclusions.

Following Mr. Ehren's request, the Committee returned to the discussion regarding the language of the Letter from the Chairman. Ms. Barber shared the following suggested language: "As Illustrated within this report, the District has shown improvement in the metrics related to goals set forth in the initiative. This improvement can be attributed to many factors, including implementation of the referendum". The Committee reached a consensus to include the language.

Chair Ballard stated that the sentences Ms. Barber created would be added to the fourth paragraph in the Letter from the Chairman and to the second paragraph on page 6. He also noted that the second sentence in the second paragraph would be deleted from page 6.

Mr. Ehren stated that the first sentence in paragraph three needed to be deleted on page 6.

Ms. Barber requested to delete the last sentence of paragraph three on page 6. The Committee agreed to delete the last sentence of paragraph three on page 6.

Following discussion, the Committee agreed to add a graphic from the District's Dashboard regarding Graduation Rates to page 8.

Ms. Fredricksen suggested adding, on page 9, the recommendation that was added to page 4 regarding retention and turnover. The Committee reached a consensus to add the recommendation.

The Committee held discussion and asked questions regarding the Conclusions and CFOC Requests sections.

The Committee agreed to delete the first sentence under Conclusions on page 12.

Following a question from Ms. Fredricksen, the Committee agreed to delete the word "more" from the Conclusion paragraph on page 12.

Ms. Howard asked if there were any additional CFOC Requests.

The Committee agreed to add the recommendation on page 9 and page 4 regarding retention and turnover.

The Committee agreed for the headers to be Conclusions and Recognition of Staff.

	<p>Mr. Ehren asked if it would be possible to edit the document during the meeting and display it on a screen. Chair Ballard stated that he would ask the Executive Secretary to send out the revised document.</p> <p>Ms. Fredricksen stated that there was a scrivener's error on page 15 and noted the word "sued" should be "used". The Committee agreed.</p> <p>Board Member Foreman noted that the headers for the Appendix (Schedule A and Schedule B) were incorrect. Chair Ballard stated that it would be fixed.</p> <p>Chair Ballard stated he would send the Annual Report with tracked changes to the Committee before the Presentation to the Board.</p> <p>Chair Ballard moved forward on the Agenda to Administrative Matters.</p>
New Business	Notes: There was no discussion.
Administrative Matters	<p>a. Date of Next Committee Meeting Notes: Chair Ballard noted June 16, 2022, as the date of the presentation, and August 3, 2022, as the date for the next Committee Meeting.</p> <p>Board Member Foreman stated that during the June 16, 2022 Workshop there would be a Discussion of the Citizens' Financial Oversight Committee.</p> <p>The Executive Secretary stated that he would send the details for the June 16, 2022 Workshop to the Committee once they become available.</p> <p>Vice-Chair Spray requested that the Annual Report Presentation come before the Discussion of the Citizens' Financial Oversight Committee on the Workshop Agenda.</p> <p>Mr. Andersen stated that he would not be applying for reappointment.</p> <p>b. Agenda Items for Next Committee Meeting Notes: Vice-Chair Spray stated that the Committee will start working on data for the 2021-2022 year. Ms. Barber agreed.</p>
Comments from Committee Members and Staff	<p>Notes: Chair Ballard expressed gratitude towards the Committee Members and staff.</p> <p>Vice-Chair Spray thanked Chair Ballard for his service as a Chair.</p> <p>Ms. Barber stated that continuity for the Committee is important.</p>
Adjournment	Notes: Chair Ballard adjourned the meeting at 3:29 PM.

Chairman, Committee

Note Taker, Committee