



## CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

### For the School District of Manatee County

#### Committee Notes / Minutes

<b>Meeting Date</b>	August 2, 2023
<b>Meeting Time</b>	2:00 PM
<b>Meeting Location</b>	Walter E. Miller School Support Center
<b>Committee Chairman</b>	Susan Harrigan
<b>Note Taker</b>	Laura E. Cox
<b>Attendance</b>	<p><b>Committee Members:</b>  Susan Harrigan, Chair  Michael Hartman, Vice-Chair  Pat Barber  Cynthia Howard  Holly Johnson  Catherine Ferrer</p> <p><b>Board Members:</b>  Cindy Spray</p> <p><b>Staff:</b>  Rachel Sellers, Deputy Superintendent of Business Services  Ryan Juengling, Financial Analyst</p>
<b>Opening</b>	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>Chair Harrigan called the meeting to order at 2: 04 PM.</li> </ul> <p><b>Audio Recording</b></p> <ul style="list-style-type: none"> <li>Chair Harrigan announced that the meeting was being audio recorded.</li> <li>Due to technical difficulties, there was no TEAMS call-in available.</li> </ul> <p><b>Welcome New Member</b> – Ms. Holly Johnson gave a short introduction about her past experiences and noted her hope to bring insight to the committee.</p> <p><b>Welcome Superintendent</b> – Superintendent, Dr. Jason C. Wysong gave a short introduction and thanked the committee members for their time to the volunteer job.</p>
<b>Review and Accept Minutes from June 7, 2023</b>	<p><b>Notes:</b> Chair Harrigan noted that quorum had been met as prescribed by the Charter.</p> <p><b>Motion: Motion to approve the June 7, 2023, minutes was made by Pat Barber and seconded by Michael Hartman.</b></p> <p>The motion was approved 6-0</p>
<b>Public Comment</b>	<p><b>Notes:</b> There were no requests for public comment.</p>
<b>2022 Annual Report – Final Adjustment</b>	<p><b>Notes:</b> Chair Harrigan addressed the committee and noted there was a section in the description of Schedule B (Page 4 of Annual Report) that had not been transcribed in the updated report.</p> <p><b>Motion: Motion to amend page 4 of the annual report and replace last year data of ‘...4.66% with Core Expenditures contributing 2.74% of the increase and Resolution Expenditures contributing 29.66%.’ with ‘...1.69%, with non-resolution core expenditure increasing 1.21% and resolution expenditure increasing 6.17%. And remove the following sentence “Total revenue for the district also increased .54% with Core Revenue and solution Revenue contributing -0.20% and 8.71% respectively.”</b></p> <p>The Motion was made by Chair Harrigan and seconded by Pat Barber.</p> <p><b>Notes:</b> The committee noted that though the Schedule B graphic in the back of the report was updated, the wording was not adjusted on page 4 of the report: these adjustments will update that oversight.</p> <p>The Motion was approved 6-0</p>
<b>New Business</b>	<p><b>a. Start Annual Report 2023</b></p> <p><b>Notes:</b> Chair Harrigan noted receipt of 2022-2023 art millage document. Requested direction from the committee how they believe it best proceed going through the document. Discussion took place on how to break the information into parts that members could review.</p> <p>A motion was made by Mr. Hartman and seconded by Ms. Catherine Ferrier.</p>

	<p><b>Motion: Motion to ask for clarification of the categories within the Art Milage from Jeremiah Bowman, Specialist of Professional Learning</b></p> <p><b>Notes:</b> It was noted that such a large document does need to be broken down and separated into smaller parts and distributed to the members for research. The Chair stated the members could look through the document and see what sections they may want to be responsible for.</p> <p>Ms. Rachel Sellers mentioned to the committee the District procedure for employee/staff requests. They were reminded that the procedure of a request by the Committee would be sent to the Board Clerk for research and dissemination.</p> <p>After the reminder, Pat Barber made a Motion to amend the Motion.</p> <p><b>Motion: Motion to amend the Motion to request to separate the information by Object Code rather than by School.</b></p> <p>The amended motion was seconded by Ms. Howard.</p> <p>The amended motion was passed 6-0</p> <p>Superintendent Wysong left the meeting at 2:20 Pm.</p> <p><b>b. Union Members/Charter Changes</b></p> <p><b>Notes:</b> The Committee discussed the recommendations by the committee regarding the Charter Changes. The two requests were as follows:</p> <ol style="list-style-type: none"> <li>1. Update the language of the Administration section and change the voting majority from <i>Super Majority</i> to <i>Simple Majority</i>. Chair Harrigan noted the committee had only 7 of the 15 available seats, so attaining a simple majority is a better practice at this time.</li> <li>2. Leave all member-seats on the committee as Voting Members. [The Committee stated their belief that there was not a conflict of interest of the two bargaining members of AFSCME and MEA seats on the Committee. The committee agreed the two bargaining members had the best interest of the School Board in mind when volunteering their time to the committee.]</li> </ol> <p>It was agreed these two action items to the Charter would come before the School Board at the next Meeting.</p>
<p><b>Administrative Matters</b></p>	<p><b>Review Member Vacancies</b></p> <p><b>Notes:</b> Chair Susan Harrigan noted there were only 7 of 15 available seats filled. Vice-Chair Michael Hartman mentioned that the committee could reach out to the community to fill seats. He also asked for clarification on how to apply for the committee, the Chair answered questions noting the location of, and process to, apply.</p> <p><b>Date of Next Committee Meeting – October 4, 2023</b></p> <p><b>Notes:</b> Chair Harrigan noted October 4, 2023, as the date for the next Committee Meeting.</p> <p><b>Agenda Items for Next Committee Meeting</b></p> <p><b>Notes:</b> Chair Harrigan spoke regarding the agenda items for the next Committee Meeting. It was noted to have the members look through the email to find out what items or sections they may want to review for the annual report.</p>
<p><b>Adjournment</b></p>	<p><b>Notes:</b> Ms. Barber thanked the Members for their hard work. Ms. Rachel Sellers noted the email with the information requested was just emailed to the board Clerk and was sent to the Committee members before the end of the meeting.</p> <p><b>Motion:</b> A motion to adjourn was made by Vice-Chair Michael Hartman and seconded by Ms. Pat Barber.</p>

	<p>The motion was approved 6-0.</p>
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Chair Harrigan adjourned the Meeting at 3:15 PM.

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Chairman, Committee