



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE
School District of Manatee County
Committee Notes

Meeting Date February 7, 2024

Meeting Time 2:00 PM

Meeting Location Walter E. Miller School Support Center

Committee Chairman Susan Harrigan

Note Taker Danielle Domicolo

Attendance

Committee Members:

Susan Harrigan, Chair

Michael Hartman, Vice-Chair

Tom Ehren – not in attendance

Holly Johnson

Catherine Ferrer

Pat Barber – arrived 2:38 PM

Deanna Howell - not in attendance (medical)

Katelyn Booth

Board Member:

Cindy Spray

Staff:

Dr. Paul Gansemer, Director MTC

Ryan Juengling, Financial Analyst

Kevin Chapman, Executive Director, Administration

Opening

a) Call to Order

Chair Harrigan called the meeting to order at 2:09 PM.

b) Audio Recording

Chair Harrigan announced that the meeting was being recorded.

c) Review and Accept Minutes from December 6, 2023

Motion: Motion to approve the December 4, 2023 Minutes was made by Vice-Chair Hartman and seconded by Member Johnson.

The motion was approved 5-0.

Public Comment

Notes: There was no public comment.

New Business

a) Annual Report 2023 (discussed after section b)

Notes: Member Johnson made some suggestions for the format and creation of the report. Mr. Chapman requested an email list of information required. Members added comments.

Key data for report requested: Graduation Rate; School Letter Grade; Year over year retention of staff.

Member Ferrer asked if the report should include information regarding charter schools. Discussion was held. The Committee decided that general information would be included.

b) School Tour (discussed prior to section a)

Notes: Committee members spoke about their recent school visits.

Dr. Gansemer, Executive Director, Adult Career and Technology, gave an overview how millage funds are spent at MTC and in STEM programs. The Committee held discussion. Upcoming events were discussed.

Committee members requested a copy of guidelines that were sent to schools. Mr. Jungling will send current mission critical and arts millage guidelines to Committee Members.

Administrative Matters

a) Review Member Vacancies

Notes: Request for volunteers is located on the District website.

b) Date of Next Committee Meeting – April 3, 2024

Notes: Chair Harrigan noted April 3, 2024 as the date for the next Committee Meeting.

c) Agenda Items for Next Committee Meeting

Notes: Chair Harrigan noted the following topic for the April 3, 2024 Committee Meeting:

- New Business - Annual Report

Additional Discussions:

Chair Harrigan and Board Vice-Chair Spray described the Red Books that were distributed to the Committee members.

Charter School millage expense was discussed. Mr. Chapman provided additional information.

Q1 and Q2 millage report was requested by the Committee Members. Information will be sent to Committee Members.

Adjournment

Motion: A motion to adjourn was made by Vice-Chair Hartman. Seconded by Member Barber.

The motion was approved 5-0.

Chair Harrigan adjourned the Meeting at 3:26 PM.