

**Haile Middle School
School Advisory Council Meeting
November 18, 2019**

- I. Welcome and Overview – Mr. Sloman
- II. Review and approval of October SAC minutes
- III. Administrator’s Report- Mr. Sloman
- IV. District SAC Review – Mrs. Hart
- V. Uniform Discussion – SAC Email Vote Results
- VI. Blue Ribbon Schools of Excellence Conference – SAC Email Vote Results
- VII. Parent Task Force
- VIII. SAC Mini-Grant Discussion – Vote to approve requests from teachers
 - a. Teachers present requests
- IX. Requested agenda items for next meeting
- X. Adjournment

HAILE MS 2019-20 SCHOOL ADVISORY COUNCIL

MINI GRANT APPLICATION

GRANT TITLE: Reading Plus Rewards

SUBMITTED BY: Kelly and Ciemniecki

DATE SUBMITTED: November 12, 2019

AMOUNT REQUESTED: \$500

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

The students in the Intensive Reading classes are reading below grade level, and many are in the lowest quartile of the school. In an effort to bring students' reading to grade level and close any gaps, we are using a program called Reading Plus. We saw great gains last year with this program and we are expecting to see excellent results this year too. Unfortunately, many struggling readers are not intrinsically motivated and hate to read. These students need a little extra incentive to work towards making reading gains.

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be effected by this grant = approximately 225 students

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

All students in the Intensive Reading classes, grades 6-8, will benefit from this grant because if approved, will earn a Mott's fruit snack for each "combo" that has been awarded. A combo is given when a student reads two stories in a row and earns 80% or higher on the comprehension questions. For students to move up a grade level they will need to earn about 5-10 combos. With the rate that students are earning combos, we are each going through an average of a box of 90 fruit snacks each a week. The fruit snacks are delicious and nutritious (on the district's approved snack list) and can be purchased at Sam's Club for 9.98/box. The students love these fruit snacks and are motivated to read when they know there is a treat involved.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

Last year we used this incentive (passed on to us by Lakewood Ranch High) and rewarded fruit snacks for combos earned. Our school's FSA ELA test scores increased in reading and we saw significant gains in the lowest quartile. Our goal last year was to increase LQ learning gains to 47%, however, we exceeded this number and made learning gains of 53%. We would like to see this growth continue. This incentive will continue to motivate our lowest quartile students to reading, which in turn, will help to raise our lowest quartile scores so that we can remain an "A" school.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Vendor</u>
<u>50 boxes</u>	<u>Mott's Fruit Snacks 90 Count</u>	<u>9.99/box</u>	<u>Sam's Club</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach any additional sheets as necessary)

DATE: _____ APPROVED _____ NOT APPROVED _____ HELD _____
(Check one)

This application must be submitted to Mr. Sloman on or before November 12th, 2019. SAC will receive applications in advance to review. If SAC Grant is awarded, all orders must be submitted to the bookkeeper before January 10th, 2020.

HAILE MS 2019-20 SCHOOL ADVISORY COUNCIL

MINI GRANT APPLICATION

GRANT TITLE: Reader's Workshop SUBMITTED BY: Lisa Ebersole

DATE SUBMITTED: 11-12-19 AMOUNT REQUESTED: _____

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

Many students struggle to read quality grade level textbooks as well as general grade level books. By exposing them to quality award winning novels which will be read together as a class, there will be a spark of interest in reading for the sheer pleasure of reading.

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be effected by this grant = approximately 140

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

Student copies of books will be ordered for use in class. Students will read in small groups creating book dictionaries, i.e. will summarize chapters, create plot diagrams and answer questions on content and inferring.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

Students will become better readers. It will increase their reading proficiency. Better readers also become better writers by exposing them to a wider vocabulary and figurative language. These skills will translate to higher FSA scores. The topics also are collaborative with Social Studies. The books are high interest, contemporary novels that speak to today's tweens.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

Quantity	Description	Unit Cost	Vendor
30	When You Reach Me (Book)	\$7.97 each	@ \$239.10 Amazon
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach any additional sheets as necessary)

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Standards which will be covered for 7th grade

RL 1.1	RI 1.1	W 1.3	SL 1.1
RL 1.2	RI 1.2	W 2.6	SL 1.2
RL 1.3	RI 1.3	W 3.7	SL 1.3
RL 2.4	RI 2.4		SL 2.6
RL 2.5	RI 2.5		
RL 3.7	RI 2.6		
RL 4.10	RI 3.8		
	RI 4.10		

L 1.1

L 2.3

L 3.5

L 3.6

HAILE MS 2019-20 SCHOOL ADVISORY COUNCIL

MINI GRANT APPLICATION

GRANT TITLE: Greenhouse Growing SUBMITTED BY: Jessica Jones

DATE SUBMITTED: November 7, 2019

AMOUNT REQUESTED: \$500.00

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

Funding for outside projects for students is hard to come by, students and myself have sat down and mapped out projects we would like to get going this year. Our Greenhouse is being revamped and will be ready for use come December. Students want to grow not only Vegetables and Herbs but would also like to grow items for hanging baskets, orchids, and grasses. While also completing so simple aquaculture items within the Greenhouse.

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be affected by this grant = 179

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

The 179 students currently enrolled in Agriculture classes will be able to start many items from seeds and starter plants through this project. While also gaining the knowledge of proper plant propagation. We will also be able to have guest speakers from UF IFAS to help guide students through these projects. Seeing that most of our students come from a suburban background, they are less likely to have seen or been involved in an Agriculture/Horticulture experience such as this. Students have access to a small aquaculture set up in the Greenhouse, as well as several Earth Boxes. Students will be in need of materials to fill the boxes, hanging planters, starter plants & seeds in order to have this project come to fruition.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

There is hands on involvement in this activity, allowing students to be involved in something great on campus. Providing the knowledge to others about Agriculture in general, but more importantly the needs of Horticulture in our school and community.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Vendor</u>
15	12.8 in. Plastic Deva Black Bronze Hanging Basket	\$5.48	Home Depot
50	Vigoro 1 cu. ft. Garden Soil	\$3.97	Home Depot
25	Bonnie Plants 4.5" Vegetables	\$3.78	Home Depot
15	Asst. Plants (Spider plants, Boston Fern, Hedera Ivy)	\$?	Home Depot

(Attach any additional sheets as necessary)

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HAILE MS 2019-20 SCHOOL ADVISORY COUNCIL

MINI GRANT APPLICATION

GRANT TITLE: Literacy Leaps SUBMITTED BY: Wendi Chalmers

DATE SUBMITTED: 11/12/19 AMOUNT REQUESTED: \$323.64

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)
There's a direct connection between poor spelling and poor reading (Adams, 2011; Gentry & Graham, 2010; Moats, 2005; Reed, 2012), & a disconnect between the latest spelling research & what's happening in many schools. The disconnect is that research calls for explicit spelling instruction, & many of our nation's schools are potentially harming children by not teaching spelling. When we don't teach spelling, children struggle or fail with reading, as evidenced by our nation's fourth-grade reading scores. The latest research is unequivocal that spelling matters for reading. Our students today need a fun way to learn spelling skills, paired with vocabulary and dictionary skills to foster better readers. We also need a way to reignite a love for reading in our students, which is very hard to do in this digital age. I feel that by using Banagrams as a spelling game and SCOPE magazines for high-interest reading, we can begin to tackle the literacy issues that plague our students.

NUMBER OF STUDENTS DIRECTLY IMPACTED:
 Please state the number of students per school year that will be effected by this grant = 132 per day + more during homeroom time

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)
Student spelling abilities have been steadily diminishing since schools have opted to not make spelling a part of the core curriculum. Although it only account for 2 of the 10 points possible on the FSA, it is still critical that students obtain the spelling skills they need to be confident writers. This skill would also help students discern the correct answer on multiple choice grammar and spelling questions on the FSA reading assessment. As a veteran educator, I've used both Banagrams and Scope magazines to help increase literacy skills and raise test scores.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

SIP goal: To increase proficiency in the lowest quartile ELA learning Gains and to increase proficiency in Writing. By practicing spelling and vocabulary with the Banagram tiles in a fun and educational way, students will improve their literacy skills to achieve higher scores on the FSA. By reading the SCOPE magazines, students will have a structured opportunity to read and increase their reading skills through high-interest articles and activities that compliment the curriculum.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Vendor</u>
<u>12</u>	<u>Banagrams WildTiles</u>	<u>14.99</u>	<u>Amazon.com</u>
<u>24</u>	<u>Scope Magazine</u>	<u>5.99</u>	<u>Scholastic.com</u>

(Attach any additional sheets as necessary)

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NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be effected by this grant = 132 per day + more during
homeroom time

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

Student spelling abilities have been steadily diminishing since schools have opted to not make spelling a part of the core curriculum. Although it only account for 2 of the 10 points possible on the FSA, it is still critical that students obtain the spelling skills they need to be confident writers. This skill would also help students discern the correct answer on multiple choice grammar and spelling questions on the FSA reading assessment. As a veteran educator, I've used both Bananagrams and Scope magazines to help increase literacy skills and raise test scores.

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<u>12</u>	<u>Bananagrams WildTiles</u>	<u>14.99</u>	<u>Amazon.com</u>
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(Attach any additional sheets as necessary)

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MINI GRANT APPLICATION

GRANT TITLE: Calculators, Compasses, 3-D figures, Notebooks SUBMITTED BY: Chris Doyle

DATE SUBMITTED: 11/10/19 AMOUNT REQUESTED: \$1,517.10

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)
The goal is to use technology and other organizational material and tools for the highest or lowest level students. There should be 30 TI84 and TI30xa calculators in every middle school mathematics classroom for use by all levels of students.

NUMBER OF STUDENTS DIRECTLY IMPACTED:
Please state the number of students per school year that will be effected by this grant =_125_

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)
The items will be used on a daily basis for any student in my mathematics classes. There are many students who can't afford calculators, notebooks, etc.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.
These items help to support students who are in a program of either ESE, ESOL, at risk, 504, IEP, and/or gifted. The SIP plan is to help improve the goals, the FSA improvement and overall learning of these students. My learning gains and goals in the last four years have proven the improvement by the use and mastery of all of these items.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

Table with 4 columns: Quantity, Description, Unit Cost, Vendor. Rows include TI84 Graphing Calculator, AAA Batteries, TI30xa calculator, 70 Notebooks, and Nets of 3-D figures for SA & V.

(Attach any additional sheets as necessary)

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HAILE MS 2019-20 SCHOOL ADVISORY COUNCIL

MINI GRANT APPLICATION

GRANT TITLE: Making Science Engaging for all (ESE, ELL, On Level, Advanced and Gifted) Students

SUBMITTED BY: Taylor Adams, 6th Grade Science, Haile Middle School

DATE SUBMITTED: 11/5/19 AMOUNT REQUESTED: \$438.92

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

The headphone splitter will allow all students to listen to videos and participate in activities on their tables' computer. Right now, I only have one functioning headphone splitter and students have to read the closed captioning on the videos. If they play the video's sound, then it becomes a distraction to groups working at a different pace. The games are to increase student social emotional skills while playing a game related to 6th grade Science standards. This allows students the ability to access the information through a different, more engaging means. We pass the stress ball around to encourage participation in popcorn reading. Since I started using stress balls, student engagement and participation has increased in class.

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be affected by this grant = Approximately 144 Students

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

The headphone splitters will allow my students the ability to listen to videos imbedded in the Discovery Education Techbook when working independently at their tables. This will allow them to each plug-in headphones and listen to the video without disrupting other students and without having to read subtitles since not all videos have the closed captioning option. I would also like to utilize science themed games into the classroom to help teach students the important social emotional skills of taking turns and interacting with one another while learning important science standards. Two of the games (CBT 123 and Choices in a Jar) would be used for team building activities in homeroom. The last three items (Earthquake, Human Body and Crash Test) are all STEM based activities that I can utilized in the classroom to help students explore Science through more hands-on means. This is a part of the district initiative to implement STEM. The stress ball globes will be used for different activities in class such as popcorn reading. Currently, we use a stress ball that students toss to the next reader. This increases student participation and engagement in reading the textbook out loud. Since the stress ball is handled a lot, they often break and need to be replaced.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

These items directly relate to several of our current SIP goals. If students are more engaged in class, they are more likely to participate and therefore retain information. By making my activities more engaging, we are more likely to reach our goal of increasing proficiency in Science by 5%. If classroom activities are more engaging, we are more likely to gain buy in from the lower quartile students. Again, if students are engaged, they are more available to learn. These activities will help our lower quartile students meet the desired 6% gain in ELA scores. Engaged students are less likely to act out behaviorally which will help us achieve our SIP goal to reduce the number of repeated incidences and/or referrals by the same student by 20%. Middle school students benefit from play based learning, which is why I want to purchase games to play in class that support Florida's Science Standards. This will also provide repetition of the concepts through a different mean, which can help increase our students' FSA Science scores. I also wanted to purchase a few team building games/ activities for my homeroom class as well as my science classes to help them learn how to work collaboratively and work on social skills. This will help increase the confidence of our lower quartile students which in turn will help decrease the number of repeated incidences and referrals by the same individual student since students often act out to avoid doing work that is too difficult.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Vendor</u>
<u>8</u>	<u>Headphone Splitters</u>	<u>\$6.49</u>	<u>Amazon</u>
<u>1</u>	<u>Choices in a Jar Activity</u>	<u>\$9.99</u>	<u>Amazon</u>
<u>1</u>	<u>Globe Squeeze Stress Balls (24)</u>	<u>\$15.99</u>	<u>Amazon</u>
<u>1</u>	<u>Pandemic Iberia</u>	<u>\$24.99</u>	<u>Amazon</u>
<u>1</u>	<u>Pandemic: The Cure</u>	<u>\$28.95</u>	<u>Amazon</u>
<u>2</u>	<u>Virulence: An Infectious Card Game</u>	<u>\$15.99</u>	<u>Amazon</u>
<u>1</u>	<u>CBT 123</u>	<u>\$15.99</u>	<u>Amazon</u>
<u>1</u>	<u>Pandemic Contagion</u>	<u>\$22.50</u>	<u>Amazon</u>
<u>7</u>	<u>Crash Test Lab</u>	<u>\$13.88</u>	<u>Amazon</u>
<u>1</u>	<u>Human Body Model</u>	<u>\$19.99</u>	<u>Amazon</u>
<u>7</u>	<u>Aftershock Earthquake Lab</u>	<u>\$19.35</u>	<u>Amazon</u>

(Attach any additional sheets as necessary)

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MINI GRANT APPLICATION

GRANT TITLE: Math Matters SUBMITTED BY: Murfin/Soldat

DATE SUBMITTED: 11-12-19 AMOUNT REQUESTED: \$800.00

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

All students who scored a level 1 or 2 on last year's FSA in Math are required to take Intensive Math. The IReady program is used in this course. At the beginning of the year, students were given a Diagnostic Placement Test from the IReady program. Based on the results from their placement test, students are put

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be effected by this grant = 200

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

The rewards system that is currently in place in the Intensive Math classes are as follows: 1) The 100 Club (done weekly) -> Each time a student makes a 100 on an IReady Quiz (given after each lesson), they post their

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

The main goal of the SIPs plan is that students would make learning gains, showing a year's worth of growth. All students in the Intensive Math classes are currently functioning below grade level. The purpose of these classes is to remediate students at the grade level they are

ITEMS REQUESTED: (Provide a detailed list of items being requested)

Quantity	Description	Unit Cost	Vendor
* 2	Mars Fun Size variety bag (60 pieces)	\$9.94/bag	Walmart *(Weekly)
* 2	Airheads (60 pieces)	\$7.98/bag	Walmart *(Weekly)
* 4 doz.	Glazed donuts	\$3.98/doz.	Walmart *(Monthly)
* 4	Frito lay variety pack (28 indiv. bags)	\$9.98/pack	Walmart *(Monthly & Quarterly)

(Attach any additional sheets as necessary)

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* 6 Little Debbie snack \$1.86/pack Walmart *(Quarterly)

Problem Statement:
on the grade level they are currently functioning at. Students are working really hard on increasing their current grade level on the IReady program and are making great gains. Low level math students aren't intrinsically motivated, therefore a rewards system has been put into place to help motivate these students to perform better.

Description:
1) name on a 100 club board. Every Friday, students are rewarded with candy/chips for each 100 received that week.

2) Monthly Overall Challenge → At the end of each month, the teacher prints out a report that shows the percent of students in each class with passed lessons for that month (a passed lesson is considered to be a 70% or higher on an IReady quiz). The winning class (out of six class periods) with the highest percent receives a donut party and free class period.

3) Quarterly Lessons Challenge → At the end of each quarter (nine weeks), the top five students in each class period with the most passed lessons (70% or higher) receive candy/snacks and earn a free class period.

Relationship to SIP:
currently functioning at and to get them as close to on-grade level as possible. In these Intensive Math classes, students are taught on-grade level material and are remediated as well.*

*(continued on notebook paper)

Relationship to SIP:

One example of how the current reward systems that are in place are making a great impact on student effort and achievement is as follows:

Monthly Overall Challenge →
Percentages for all classes combined
for Aug., Sept. and Oct.

6th/7th grades

Aug. 49%
Sept. 78%
Oct. 90%

8th grade

Aug. 70%
Sept. 89%
Oct. 94%

* 8th uses calculators

As you can see from the above data, students were motivated to do their best in passing lessons so they could be the winning class of the month. The percentages increased from month to month, showing the impact this reward system is having on the students.

MINI GRANT APPLICATION

GRANT TITLE: Headsets for DE Science SUBMITTED BY: Debra Stroup

DATE SUBMITTED: 11-12-19 AMOUNT REQUESTED: 147.00

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

Since the Science Dept. adopted the Science tech book I have not had access to headsets. Therefore, the students cannot work at their own pace. The videos and information helps increase their learning gains, and working at their pace lets them absorb more information.

NUMBER OF STUDENTS DIRECTLY IMPACTED: Please state the number of students per school year that will be effected by this grant = 68

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

The students with wearing the headphones will be able to work at their own pace and on their own reading levels. They can back over information, individually, when needed.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan...SIP?) BE AS DETAILED AS POSSIBLE.

To raise the 8th grade score in Science 5%. The students need to use their tech books in every way it is offered, they can have the book read to them and listen to the videos that go with each lesson. There are also videos that go with the science glossary. Raise our proficiency by 5%.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

Quantity	Description	Unit Cost	Vendor
25	Stereo school headphones	5.88	School Out fitters
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach any additional sheets as necessary)

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MINI GRANT APPLICATION

GRANT TITLE: _____ SAC _____ SUBMITTED BY: Chad Lovewell

DATE SUBMITTED: 11.12.19 AMOUN REQUESTED: 175.00

PROBLEM STATEMENT: (Identify the need or goal that will be addressed by this program.)

The Alpha Smart Neo device is a hand held word processor that allows students to type their work in and load it quickly to a word document. Students who have issues with hand writing, possibly due to vocational issues or special needs, can use this device to do daily work and have it instantly load to a Word application.

NUMBER OF STUDENTS DIRECTLY IMPACTED:

Please state the number of students per school year that will be affected by this grant.

Up to five per classroom.

DESCRIPTION: (Describe the procedures you will use to meet the goal/need. Include in the description how the students will benefit from the grant and how the requested funding will be utilized.)

The student will benefit by improved confidence and improved grades by providing work that is typed and ready to grade. The funding will be used to purchase five Alpha Smart Neo machines, which will be kept in the room for student's daily use.

RELATIONSHIP TO SIP: (DESIRED OUTCOME: How does your program relate to fulfilling the goals of the School Improvement Plan ...SIP?) BE AS DETAILED AS POSSIBLE.

Our school improvement plan regarding student writing should improve. In the past, the use of this machine has improved the confidence of the student writer who struggles with handwriting skills resulting in better, more prideful work. This will result in an overall improvement on writing assignments and, ultimately, test scores, including state test scores.

ITEMS REQUESTED: (Provide a detailed list of items being requested)

<u>Quantity</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Vendor</u>
5_	AlphaSmart Neo Portable Word Processor	\$34.00	Amazon
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach any additional sheets as necessary)

DATE: _____ APPROVED _____ NOT APPROVED _____ HELD _____
(Check one)

This application must be submitted to Mr. Sloman on or before November 12th, 2019. SAC will receive applications in advance to review. If SAC Grant is awarded, all orders must be submitted to the bookkeeper before January 10th, 2020.