

Manatee High School SAC Meeting Minutes 2016-2017 School Year

09.12.2016

The meeting was called to order at 6:04pm pm by Doug Hall.

In Attendance: Doug Hall, Cheryl Richard, Cheryl Miller, Jane Trinci, Don Sauer, Linda Francis, Linda Norris, Vince Trinci, Michael Perez, Misty Servia, Ternita Lomax, Beatrice Leperueau, Patty McIntosh, Janet Wheeler, Amelia Pedon, Christine Harte, Tammy Cline, Amy Fleece, Mara Fulk, Lane Bowers, Olivia Glavan, Barbara Johnson, Julie Mardones, Dori Sargent, Bonnie Bowers, Kathi Gentile, Mary Blair, Tina Whyte, Cindy Quinn, Elizabeth Bright, Edward Bennett IV, Max Sainvil.

Guest: Jason Montgomery, School district of Manatee County Supervisor of Athletics and Physical Education.

Old Business: May meeting minutes were moved to approve after motion made by Cheryl Miller and seconded by Jane Trinci.

Treasurer's Report: Tim Kolbe was not present. Funds for 2016-2017 will be reviewed during the October meeting, with annual allocation.

New Business: Doug Hall reviewed that SAC meeting is open to anyone interested in attending. Voting membership must be defined for official business. Linda Francis reviewed demographic requirements. Nominations were opened to all interested parties. All nominated members were approved unanimously as official voting members (list attached), following motion made by Jane Trinci and second by Cheryl Richard.

Principal's Report: Don Sauer reported a smooth opening of the school year. There were 145 "walk-ups" the first day of school. 2,356 students were projected. Ten day count was 2,322 resulting in loss of one teacher position. Manatee is a "choice" district. Class size amendment not by class, but by school average resulting in some larger classes primarily in electives, AP and Dual Enrollment.

Literature was reviewed to make parents aware of the sales tax extension measure that will be on the November ballot that can be used only for capital improvements. MHS uses these funds for hot water pipe leak issues, sports track for training and meets, AC, etc. Jason Montgomery clarified some questions.

Discussions included the 7 period schedule, Student achievement leadership team (SALT) and the new learning center. School survey results reviewed. Meeting the identified supervision needs in a one period lunch primary factor in re-evaluating the scheduled and temporarily suspending the off campus lunch option.

MHS school grade is still incomplete. The test was made much harder this year, and the special needs student results were not available in time for the grading, resulting in the delay.

Vice Principal, Dr. Francis, reviewed the School Improvement Plan (SIP). The five year plan was created last year, with continuation of goals. Goals were clarified and then Cheryl Miller made a motion to accept continuation of the plan. This motion was seconded by Edward Bennett IV, and approved by the voting membership.

Career Center Update: Ms. Norris spoke of the successful college night for seniors last week. The school College Fair is 9/21 with 50 Colleges planning to be on campus from 7:45am-10:00am. Parent volunteers are still needed. Volunteers are also needed for the Freshmen awareness field trip to be held at the Convention Center on 9/15. Inquiries can be made to Katie Brown.

The meeting was adjourned at 7:13pm. Respectfully submitted, Cheryl Richard (recording secretary)

The next meeting is scheduled for November 7th, 6pm in the MHS Media Center.

02.06.2017

The meeting was called to order at 6:00pm pm by Jane Trinci.

In Attendance: Cheryl Richard, Tim Kolbe, Jane Trinci, Cheryl Miller, Linda Francis, Don Sauer, Linda Norris, Janet Wheeler, Kathi Gentile, Bonnie Bowers, Peggy Caruso, Barbara Johnston, Misty Servia, Sharon Yadven Jeannie Goethe, Vince Trinci, Andrew Seeger(9th).

Old Business: January meeting minutes were approved by the voting members after motion made by Cheryl Miller and seconded with Janet Wheeler.

Treasurer's Report: Tim Kolbe reported funds of \$7,162.75. Several teachers have turned in their orders –expenditures for each came in under the approved amount. Five yet to process. It is estimated there will be around \$800 to fund additional school/teacher needs in the final quarter.

New Business: Dr. Francis reported need to adjust SAC membership numbers to be in compliance with state requirements. MHS 2300 students with 55% Caucasian, 26% Hispanic, 15% African American and 3% other. Voting membership under review to reflect this balance. SAC secretary will provide active list of membership, other members being sought.

Principal's Report: In February freeze on all accounts in the district anticipated. Dr. Greene is committed SAC plans with no anticipated change in our approved funding. Testing period starts in two weeks. Please watch the testing calendar on school website. Graduation plans start now. Last day for on-line classes will be May 5th. Senior exams to be done by May 12th. See website and newsletter. Top 4% and 10% were announced Feb 6th. They are recognized in the yearbook and in graduation march and seating. Registration for fall classes will be done on-line in March for current 9th, 10th and 11th graders. This will result in significant paper and printing savings. Tutorials will be made available as well as labs and assist for those who need it. Eighth grade students will register for 9th grade classes on paper, with Ms. Norris and guidance visits to each feeder school. Pert test will be Feb 23rd.

School Pulse: A parent reported that science Olympiad was well represented by MHS students. All day 2.13.17 Manatee Robotics and Stem having a fundraiser at Buffalo Wild Wings all day. Coupon on web page.

School choice for Freshmen open house was not as busy as wished. Room for 200 out of zone anticipated.

Freshman class board representative inquired about lunch time limitations. Mr. Sauer indicated options being considered along with extended school day. Teacher representative reported lively discussion at recent teacher inservice day regarding cell phones and discipline. Mr. Sauer clarified to parent inquiry, recent school grade missed "B" by 1% (8 points).

Career Center Update: Ms. Norris reviewed Senior Awards May 11th. Limited graduation seats will be sold by the senior class as a fundraiser. Announcements will go out multiple ways with expectation they will be sold out in minutes. PSAT results night was a success. See website for college night for Juniors on the 9th and senior FAFSA session that will be on a drop in basis for help. Twenty more seats still available for Manatee Technical College visit. Scholarships continually updated- see careers website. Bright Futures application must be completed by graduation. Fill it out- it takes 5 minutes.

The next meeting is scheduled for Monday March 6th 2017, 6pm in the MHS Media Center

The meeting was adjourned at 6:53pm with motion made by Tim Kolbe with second by Vince Trinci.

Respectfully submitted, Cheryl Richard (recording secretary)

03.06.2017

The meeting was called to order at 6:03pm pm by President Doug Hall.

In Attendance: Doug Hall, Cheryl Richard, Tim Kolbe, Jane Trinci, Cheryl Miller, Linda Francis, Linda Norris, Janet Wheeler, Kathi Gentile, Peggy Caruso, Barbara Johnston, Misty Servia, Vince Trinci, Andrew Seeger(9th). Elizabeth Bright, Amelia Pedon, Edward Bennett III, Vince Trinci, Patty Mc Intosh, Ruth Perez, Mary Blair, Olivia Glavan.

Old Business: February meeting minutes were approved by the voting members after motion made by Tim Kolbe and seconded by Jane Trinci.

Treasurer's Report: Tim Kolbe reported funds of \$6,780.49. Several of the previously approved orders came in under budget. Some prior approvals have not yet been spent. Dr. Francis will follow-up with them.

RuFour additional needs petitions are pending. It is estimated there will be around \$1,068 to fund additional school/teacher needs in the final quarter. ESE need for flash drives to save work was discussed.

New Business: SAC membership and attendance were reported to Doug Hall and Dr. Francis. They are contacting SAC members so adjustments can be made to be in compliance with state requirements. Four new members were unanimously approved by the voting members following motion by Cheryl Richard and Second by Cheryl Miller.

Principal's Report: MHS is on a testing Hiatus this week. Successful 3A champion wrestler, and band excellence in recent assessments reviewed. Dr. Francis reviewed the Discipline data and OSS. It was noted with schedule changes that data cannot be compared equally.

Additional information was requested. One area discussed was cell phone use with infraction increase. Policy has reverted to old with allowance only during lunch and before and after school again. It was also favorably noted that dress code violations were down.

Mr. Fletcher IT conversation of district regular planned upgrade of equipment with new laptops purchased this year and digital projectors nearing end life and planned replacement next year. Transitioning from MAC to all PC.

School Pulse: A parent brought up concerns with Cady Photo, chosen by school board. No local studio, limited communication about photo sessions, cost, poorly coordinated sessions and many fees. Several parents agreed, but also noted excellent customer service when contacted to resolve issues.

Student comments were of concerns for on-line registration for next year. Administrators will be available to help

Career Center Update: Ms. Norris reviewed MTI field trip success. Time for seniors to apply for scholarships and financial aid. Limited graduation seats will be sold by the senior class as a fundraiser. College visits continue. Golden Herald Nominees announced. A senior assembly planned for 7th period Friday. Important dates, dress code, Grad Bash, student debt all to be addressed. Graduation reserved seat fundraiser announcements will go out multiple ways with expectation they will be sold out in minutes. A senior send off message board is planned for graduation. See Dr. LaPoint. A teacher reported recent conference discussions were good.

The next meeting is scheduled for Monday April 3rd, 2017, 6pm in the MHS Media Center

The meeting was adjourned at 6:57pm.

Respectfully submitted, Cheryl Richard (recording secretary)

04.03.2017

The meeting was called to order at 6:01pm pm by Tim Kolbe (Treasurer, covering for President)

In Attendance: Tim Kolbe, Cheryl Richard, Jane Trinci, Cheryl Miller, Linda Francis, Linda Norris, Janet Wheeler, Kathi Gentile, Bonnie Bowers, Barbara Johnston, Elizabeth Bright, Amelia Pedon, Edward Bennett III, Patty Mc Intosh, Ruth Perez, Lynn van den Ochtend, Jeannie Goethe, Mariat Carranza Hernandez, Maxx Sainville, Ruth Perez, Rob Rieber.

Old Business: March meeting minutes were approved by the voting members after motion made by Cheryl Miller and seconded by Janet Wheeler.

Treasurer's Report: Tim Kolbe reported no change in funds of \$6,780.49. Ms. Johnston submitted her \$80 payment request on April 3rd that will be processed. Still awaiting Mr. Murray and Falls invoicing. Then anticipate \$3,000 balance, as most expenditures came in under proposed amounts.

New Business: Art teacher Mr. Reiber discussed need for more efficient kiln. Proposal of additional \$237 was approved unanimously by the voting members following a motion made by Elizabeth Bright and seconded by Cheryl Richard. Ms. Norris reviewed that Method Test prep

now over \$5,000, investigating options for a different pricing plan under \$3,000.

Principal's Report: Dr. Francis spoke of the 'Proms for Dreams' initiative to help migrant and homeless students. Monetary and attire donations being coordinated by teacher Amanda Granstad. State and AP testing proctors are needed for dates April 10th-May 12th. Volunteers needed, please contact Dr. Francis. The value of the arts was discussed and Mr. Reiber shared the support we are lucky to have at MHS with fight to keep four art teachers.

School Pulse: Construction underway to replace covered walkways. This will cause some lost cover for short time, and ultimately result in extended covered walkways. Chillers and pipes being replaced, Library roof work all a result of the ½ cent sales tax. There is a "nice buzz" around the school preparing for graduation. Coach Lansky lift-a-thon and student wrestling awards praised. Teacher appreciation week will be May 1st. Student government representative shared plans including gift card drawings. Amy Fleece is SAC coordinator. Watch for emails for needed items to support SAC sponsored breakfast and lunch during that week.

Career Center Update: Ms. Norris noted SAC junior recognition at May meeting. Push is on for SAT/ACT testing. Financial aid/Scholarship season is winding up. A Senior Assembly was held to review the Graduation process and required dates, then students were treated to Smoothie King. All information is on the website, and handouts from the Assembly are at the front office desk. Senior awards will be held May 11th. Students being awarded will receive invitation. On-line registration for classes next year 90% completed. Counselor meetings in process.

The next SAC meeting is scheduled for Monday May 8th, 2017, 6pm in the MHS Media Center
The meeting was adjourned at 6:47pm.

Respectfully submitted, Cheryl Richard (recording secretary)